



SEWAGE MANAGEMENT PROGRAM
INSPECTION SCHEDULING FORM

Detailed procedures on how to comply with the Sewage Management Program are as follows:

Step 1 – Provide Tank Access - Owner / owner’s agent must confirm that septic tank, pump tank or cesspool has access lid(s) installed on grade or within 12 inches of grade. Lid must be accessible prior to inspection. If the access lid is to be covered in excess of 12”, concrete or plastic risers must be installed to allow the pumper to agitate and pump the contents of your tank or cesspool and to allow the condition of your tank to be inspected. A vent pipe is not an approved inspection lid.

Step 2 – Send in form - Owner / owner’s agent must complete the information at the bottom of this form and return it, along with the maintenance fee of \$65.00, to the Township Office. If you are having a PSMA certified individual inspect your system, you must return this form with a \$40 fee and the enclosed “Hauler’s Inspection Report Card” completed by the certified individual after they have inspected your system.

If you have had your septic tank pumped within the last year, include a copy of the receipt with this form. This would meet the requirement of the Ordinance related to pumping and you can proceed to **Step 4**. If it hasn’t been pumped within the last year, proceed to **Step 3**.

Step 3 – Get Tank Pumped - Owner / owner’s agent must contact a Pa licensed septic tank pumper/hauler and schedule a date and time for your tank to be pumped at owner’s expense.

Step 4 – Have System Inspected - If you are requesting that the Twp SEO inspect your system, the Owner / owner’s agent must contact Amity Township at (610) 689-6000 ext. 245, at least 24 hours prior to the scheduled pumping, to set up the maintenance inspection to be performed by the Twp SEO. Even if you had it pumped previously and provided proof, you must still set up the inspection with Amity Twp. If you are having a PSMA certified individual inspect your system, make sure you send in a completed copy of the enclosed “Hauler’s Inspection Report Card”.

Please be reminded that it is the owner’s responsibility to provide proof that the pumping and inspection has been completed prior to the end of the year in which you received this letter. After these steps have been completed and an inspector has inspected your tank and system, a Certificate of Compliance will be issued and mailed to you.

Name: _____ Phone: _____

Relation to owner: _____

Property Address: _____
